

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 6th July 2026 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner

1st July 2026

Clerk to the Parish Council

AGENDA FOR MEETING 38

- 636. Apologies for Absence**
(LGA 1972 s 85 (1))
- 637. Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**
(Localism Act 2011 s 31, s 33)
- 638. To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 37 held on 1st June 2026.
- 639. Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 640. Matters Arising/Clerks and Councillors Reports (for information only)**
- 641. County and District Councillors Reports**
 - a. County Councillors Report
 - b. District Councillors Report
- 642. Finances Including Approval of Payments of Outstanding Accounts.**
 - a. **Proposal: To approve bank reconciliation for May 2026.**
 - b. To note receipts
 - c. **Proposal: To pay July 2026 Accounts as per to pay schedule.**
- 643. Planning Matters Led by Cllr Socea**
Planning Applications
As per separate list
- 644. Allotments**
 - To receive an update on the status of the land transfer
 - To consider gates for the entrance to allotment parking
- 645. Project Play**
 - Written update from Cllr Laurent on the status of the Project Play.
- 646. Neighbourhood Plan**
 - To receive a written update on progression of Neighbourhood Plan from Cllr Morrison.

- **Proposal: To delegate authority to the Clerk and Chairmanship to approve next steps for the neighbourhood plan in the absence of August meeting.**

647. Entrance Signs

To consider artwork for the entrance signs to the village and discuss costs.

648. Council Administration

- **Proposal: To delegate powers to the Clerk to carry out the functions of the Parish Council in the absence of a meeting in August 2026. All financial decisions to be taken by the Chairmanship with the support of the Finance Working Group.**
- **Proposal: To adopt policies;**
 - **Expenses policies**
- To review any submitted updates from working groups.
- To note date of CPR training.

649. Staffing Matters

To note the completion of staff appraisals and consider recommendations.

650. Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

651. Date of Next Meeting

Parish Council Meeting, 7.30pm on **Monday 7th September 2026** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.